

**Minutes**  
**January 23, 2019**  
**UGRA Board of Directors Regular Meeting**

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, January 23, 2019. Ms. Thompson called roll. Bob Waller, President; Blake Smith, Vice-President; Diane McMahon, Secretary; Wayne Musgrove, Treasurer; Mike Allen; Aaron Bulkley; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; Nicole Shepherd, Environmental Lab Manager; Travis Linscomb, Natural Resources Specialist; Tom Moser, Kerr County Commissioner Precinct 2; Jack Thorn, Kerr County Soil & Water Conservation District #217 (Kerr County SWCD); David Symm, Kerr County SWCD; Missie A. Dreiss, Kerr County SWCD; Barbara Oates, Kerr County SWCD; Paula Russ; Eric Ede, Ede & Company LLC; Julie Leonard; Bo Leonard; Traci Seymour, Seymour Business Services, Inc.; Jim Hayes; Richard Mosty, Mosty Law Firm; and Bruce Cobabe, South Texas Wastewater Treatment.

President Waller led the Pledge of Allegiance.

President Waller announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Waller introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Waller announced to facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Waller introduced Item VI. A. Minutes of the Regular Meeting of November 28, 2018.

Director McMahon moved to approve the Minutes of the Regular Meeting of November 28, 2018.

Director Musgrove seconded the motion. There being no discussion, President Waller called for a vote. The Minutes of the Regular Meeting of November 28, 2018 were approved by a 7-0 vote.

President Waller introduced Item VI. B. Minutes of Water Source Development Committee Meeting of January 21, 2019. Director Musgrove moved to approve the Minutes of Water Source

Development Committee Meeting of January 21, 2019. Director Smith seconded the motion.

There being no discussion, President Waller called for a vote. The Minutes of Water Source Development Committee Meeting of January 21, 2019 were approved by a 7-0 vote. President

Waller introduced Item VI. C. Financial Report for the Months Ended December 31, 2018. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense

accounts. Director McMahon moved to approve the Financial Report for the Months Ended December 31, 2018. Director Snow seconded the motion. There being no discussion, President

Waller called for a vote. The Financial Report for the Months Ended December 31, 2018 was approved by a 7-0 vote. President Waller introduced Item VI. D. Quarterly Investment Report for

Quarter Ended December 31, 2018. Mr. Buck, Jr. presented the investment report to the Board.

Director Smith moved to approve the Quarterly Investment Report for the Quarter Ended December 31, 2018. Director Bulkley seconded the motion. There being no discussion, President

Waller called for a vote. The Quarterly Investment Report for the Quarter Ended December 31, 2018 was approved by a 7-0 vote.

President Waller introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Waller reported that the committee met and discussed the following item:
  - Agenda items for the 01/23/19 Board Meeting.

B. Outreach and Education Committee:

- Director McMahon reported that the committee did not meet and:
  - The committee reviewed applications and made a recommendation for the Rainwater Catchment Cost Assistance Program that will be discussed later in the Agenda.
- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program received one additional application since the last Board meeting and in FY19, a total of six applications have been funded for \$447.49.

C. Water Enhancement Committee:

- President Waller reported that the committee did not meet.
- Director Allen gave an update on the status of K-7 and went over the construction report handout.
  - General discussion followed.
- Mr. Buck, Jr. reported that the Water Enhancement Cost Share Program received one additional application since the last Board meeting and in FY19 a total of six applications have been funded for \$11,795 and treated approximately 278 acres.

D. Water Source Development Committee:

- Director Musgrove reported that the committee met and discussed the following:
  - Presentation of preliminary data from Westward Environmental, Inc.
- Director Musgrove referred to the elevation profile map handout of the Wheatcraft Quarry.
- River Boat Tour:
  - Director Musgrove mentioned that there will be a meeting Friday at Riverside Nature Center to further discuss the possibility of having ecotourism boat tours on the Guadalupe River.

President Waller introduced Item VIII. Presentation and Discussion of Activity Reports. Director Musgrove reported that the Guadalupe-Blanco River Trust met and gave a summary of the January 9, 2019 meeting. Mr. Buck, Jr. reported that the Plateau Water Planning Group (PWPG) did not meet and that the next meeting is January 30, 2019. Director McMahon asked about Ecologically

Significant Stream Segments (ESSS) and if the PWPG members from Val Verde could use that designation to help them with land use restrictions for wind turbines in the Devil's River. Mr. Buck, Jr. said that the ESSS topic will be on the January 30, 2019 agenda and that the PWPG members will have that info to consider.

President Waller introduced Item IX. Presentation of Fiscal Year 2018 Audit. Mr. Ede provided the Board with an overview of the Fiscal Year 2018 audited financial statements and answered questions from the Board. Director Allen moved to approve Resolution No. 2019-01 accepting and approving the audited financial statements for Fiscal Year 2018 ended September 30, 2018 as presented. Director Smith seconded the motion. There being no further discussion, President Waller called for a vote. Resolution No. 2019-01 was approved by a 7-0 vote.

President Waller introduced Item X. Bookkeeping Oversight Contractor Selection. Mr. Buck, Jr. presented the background information on the change of ownership of the UGRA bookkeeper and introduced Ms. Seymour. General discussion followed. Director McMahon moved to approve Resolution No. 2019-02 approving Seymour Business Services, Inc. for bookkeeping oversight. Director Smith seconded the motion. There being no further discussion, President Waller called for a vote. Resolution No. 2019-02 was approved by a 7-0 vote.

President Waller introduced Item XI. Kerr County Soil and Water Conservation District 2018 Friend of Conservation Award Presentation. Ms. Dreiss presented the nomination application for UGRA to be considered for the Friend of Conservation Award at the area competition. The presentation included a summary of UGRA programs and partnerships with UGRA. Ms. Dreiss and Kerr County SWCD board members presented the Kerr County SWCD 2018 Friends of Conservation Award to the Board. President Waller thanked Kerr County SWCD for nominating

UGRA and for their partnership. As this was a presentation only, no action was taken by the Board.

President Waller introduced Item XII. Rainwater Catchment System Cost Assistance Program Award Recommendation. Mr. Buck, Jr. presented the award recommendation for the rainwater catchment system at Cave Springs Owners, Inc. General discussion followed. Director Snow moved to approve Resolution No. 2019-03 authorizing execution of contract with Cave Springs Owners, Inc. representatives for reimbursement of costs up to \$2,500 associated with a rainwater catchment system. Director Allen seconded the motion. There being no further discussion, President Waller called for a vote. Resolution No. 2019-03 was approved by a 7-0 vote.

President Waller introduced Item XIII. Request from Jim Hayes Regarding Permit No. WQ0013449001 (Proposed Discharge into Verde Creek). Mr. Hayes addressed the Board with his concerns about the permit. Mr. Mosty gave background information on that area of Verde Creek and expressed his views about the permit. Commissioner Moser encouraged the facility to explore the option of connecting to the East Kerr wastewater system. General discussion followed. Director Musgrove asked that the Minutes reflect that no one from Starlite Recovery Center was present to discuss their position. Director Allen made a motion to authorize Ray Buck, Jr. to contact UGRA's legal counsel as to what UGRA can do to oppose the discharge of effluent into Verde Creek and to come back to the Board with a recommendation. Director Snow seconded the motion. There being no further discussion, President Waller called for a vote. The motion was approved by a 7-0 vote. General discussion followed.

President Waller introduced Item XIV. Water and Sediment Control Basin, K-7, Completion and Payment Approval Process. Director Allen moved to authorize the General Manager to accept the

final approval recommendation from Hewitt Engineering, Inc. and after review and concurrence from the Water Enhancement Committee, make the final payment to the contractor. Director Musgrove seconded the motion. There being no discussion, President Waller called for a vote. The motion was approved by a 6-0 vote (Director Smith was absent from the meeting at the time of the vote).

President Waller introduced Item XV. General Manager's Report. Mr. Buck, Jr. updated the Board on education activities in which UGRA initiated or participated, staff training, meetings, mussels, the feral hog program, and the Hill Country Shooting Sports Center annual testing.

President Waller introduced Item XVI. Written Reports.

There being no further business, Director McMahon moved to adjourn the January 23, 2019 Regular Meeting of the UGRA Board of Directors. Director Smith seconded the motion. There being no discussion, President Waller called for a vote. The meeting was adjourned at 5:02 pm by a 7-0 vote.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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Bob Waller, President  
Board of Directors

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Diane McMahon, Secretary  
Board of Directors