

Minutes
January 22, 2020
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, January 22, 2020. Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Austin Dickson; and Mike Hughes were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; Nicole Shepherd, Environmental Lab Manager; Travis Linscomb, Natural Resources Specialist; Eric Ede, Ede & Company LLC; Carl Schwing, TWDB Region J & M; and John Hewitt, Hewitt Engineering Inc.

President Smith led the Pledge of Allegiance.

President Smith announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Smith introduced Item V. Visitors/Citizens forum. There were no comments from the audience.

President Smith announced to facilitate the recording of the meeting, a visitor that has a question or wants to make a statement regarding an item under discussion must first be recognized by the Presiding Officer, then proceed to the lectern and address the question or statement to the Board.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of November 20, 2019. Director McMahon moved to approve the Minutes of the Regular Meeting of November 20, 2019.

Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of November 20, 2019 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended December 31, 2019. Mr. Buck, Jr. presented a summary of the December financial report and highlighted various revenue and expense accounts. Director McMahon moved to approve the Financial Report for the Months Ended December 31, 2019. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. The Financial Report for the Months Ended December 31, 2019 was approved by a unanimous vote. President Smith introduced Item VI. C. Quarterly Investment Report for Quarter Ended December 31, 2019. Mr. Buck, Jr. presented the investment report to the Board. Director Hughes moved to approve the Quarterly Investment Report for the Quarter Ended December 31, 2019. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. The Quarterly Investment Report for the Quarter Ended December 31, 2019 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
 - Met and discuss items regarding the Board Meeting Agenda

B. Outreach and Education Committee:

- Director McMahon provided the following committee updates:
 - The committee did not meet
 - Director McMahon highlighted recent outreach events for the Board
 - Discussion under Item X
- Mr. Buck, Jr. reported that the Rainwater Catchment System Rebate Program received 6 additional applications since the last Board meeting and in FY20, a total of 8 applications have been funded for \$1,017.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
 - K-8 is complete and will be further discussed under Item IX
- Mr. Buck, Jr. reported that the Water Enhancement Cost Share Program received 7 additional applications since the last Board meeting and in FY20 a total of 11 applications have been funded for \$30,324 and treated approximately 432 acres.

D. Water Source Development Committee:

- Director Bulkley gave an update on the status of the Curtis Wheatcraft Quarry and future steps

E. Guadalupe-Blanco River Trust

- Director McMahon gave a report on the December GBRT meeting and noted that GBRT is still working to regain certification

President Smith introduced Item VIII. Presentation of Fiscal Year 2019 Audit. Mr. Ede provided the Board with an overview of the Fiscal Year 2019 audited financial statements and answered questions from the Board. Director Bulkley moved to approve Resolution No. 2020-01 accepting and approving the audited financial statements for fiscal year ended September 30, 2019 as presented. Director McMahon seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-01 was approved by a unanimous vote.

President Smith introduced Item IX. Water and Sediment Control Basin, K-8, Completion and Payment Approval. Director Rector gave a site visit report to the Board. Mr. Hewitt made follow up comments and recommended approval and payment for the structure. General discussion followed. Directors McMahon and Hughes recommended adding an annual rye to the native seed mix on future projects. Director Rector moved to approve Resolution No. 2020-02 accepting the final approval recommendation from Hewitt Engineering, Inc. and authorizing the General Manager to take appropriate steps to make final payment. Director Hughes seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2020-02 was approved by a unanimous vote.

President Smith introduced Item X. Rainwater Catchment System Cost Assistance Program Award Recommendation. Director McMahon presented the Outreach and Education Committee's recommendation to the Board. Director McMahon moved to approve Resolution No. 2020-03 authorizing execution of contract with Tom Cauthen of Johnson Creek RV Park for reimbursement of costs up to \$2,500 associated with a rainwater catchment system. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2020-03 was approved by a unanimous vote.

President Smith introduced Item XI. Hill Country Camp Wastewater Discharge Permit Application. Mr. Buck, Jr. presented the details and background of the permit and settlement agreement to the Board. General discussion followed. Director Rector moved to approve Resolution No. 2020-04 authorizing execution of the Compromise and Settlement Agreement with STAGD as depicted in Attachment A with the amendment that if the permit transfers to a new owner, the transferee will assume all obligations under the settlement agreement as well. Director Hughes seconded the motion as amended. There being no further discussion, President Smith called for a vote. Resolution No. 2020-04 with amendment was approved by a unanimous vote.

President Smith introduced Item XII. Summary of UGRA Water Quality Monitoring Programs. Ms. Bushnoe presented a summary of the water quality programs to the Board. General discussion followed. As this was a presentation only, no action was taken by the Board.

President Smith introduced Item XIII. General Manager's Report. Mr. Buck, Jr. updated the Board on outreach and education activities in which UGRA initiated or participated, investigations, and staff training. Ms. Bushnoe noted that the UGRA 2019 Year in Review Newsletter was in the process of being printed and distributed to local newspapers.

President Smith introduced Item XIV. Written Reports.

There being no further business, the meeting was adjourned at 4:31 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Blake W. Smith, President
Board of Directors

Aaron Bulkley, Secretary
Board of Directors