

Minutes
January 27, 2021
UGRA Board of Directors Regular Meeting

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at 3:00 pm on Wednesday, January 27, 2021 as a video conference in accordance with the Governor's emergency proclamation suspending certain provisions of the Texas Open Meetings Act effective March 16, 2020 in response to the COVID-19 virus. Members of the public were provided the option to view the meeting through a video conference weblink or to listen to the proceedings by using a dial in telephone number. Blake Smith, President; Diane McMahon, Vice-President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Lynda Ables; Gene Allen; Austin Dickson; Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Nicole Shepherd, Environmental Lab Manager; Tara Bushnoe, Natural Resources Coordinator; Travis Linscomb, Natural Resources Specialist; and Eric Ede, Ede & Company, LLC.

President Smith led Item II. Pledge of Allegiance.

President Smith announced that copies of any items in the Board Book will be provided upon request.

President Smith introduced Items IV. Citizen Communication and V. Public Participation. The posted Agenda outlined the process to register to provide public comment at the meeting. Members of the public who wanted to provide public comment were to register by 2:45 pm on November 23, 2020. At the start of the meeting, no requests to provide public comment had been received. Additionally, at the time these items were announced, no members of the public had

joined the meeting via video conference or telephone. Therefore, there were no comments or questions from the public.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of November 23, 2020. Director McMahon asked about the direction given to the general manager on Item XI. Demonstration of Shure Digital Sound System. President Smith noted that the general manager was unable to follow through with the direction given due to the increase of COVID-19 infections in our area. The direction to the general manager will continue to be to get someone to look and see if we can amplify sound and record via the cloud using as much of the equipment as we already have on site. Director Rector moved to approve the Minutes of the Regular Meeting of November 23, 2020. Director Snow seconded the motion. There being no further discussion, President Smith called for a vote. The Minutes of the Regular Meeting of November 23, 2020 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended December 31, 2020. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense accounts. Director McMahon moved to approve the Financial Report for the Months Ended December 31, 2020. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. The Financial Report for the Months Ended December 31, 2020 was approved by a unanimous vote. President Smith introduced Item VI. C. Quarterly Investment Report for the Quarter Ended December 31, 2020. Mr. Buck, Jr. presented a summary of the investment report to the Board. Director Ables moved to approve the Quarterly Investment Report for the Quarter Ended December 31, 2020. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. The Quarterly Investment Report for the Quarter Ended October 31, 2020 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
 - Discussed items on the Agenda.
 - Workshop is set tentatively for the afternoon of Tuesday, March 9th

B. Outreach and Education Committee:

- Director McMahan gave the following committee updates:
 - Met on January 11th to discuss Large Rainwater System Incentive Program.
 - Further discussion under Item X.
- Mr. Buck, Jr. reported that the rainwater catchment system rebate program funded 8 applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 515 applications have been funded for \$27,899. To date in FY21, a total of 12 applications have been funded for \$1,654.
- Director McMahan gave an update that the Guadalupe-Blanco River Trust is in the process of selecting a conservation and stewardship manager.

C. Water Enhancement Program Committee:

- Director Rector provided the following committee updates:
 - K-9 completion update.
 - The contractor encountered trouble with the concrete work and will miss their projected finish date but will be completed prior to the next Board meeting.
 - Further discussion under Item. IX.
 - Director Bulkley presented the FY21 Q1 Feral Hog Bounty Program Summary.
 - General discussion followed.
- Mr. Buck, Jr. reported that the water enhancement through brush management cost share program funded 4 applications for reimbursement since the last Board Meeting. Since the beginning of the program in January 2010, a total of 159 applications have been funded for \$507,335 and treated approximately 13,376 acres. To date in FY21, 12 applications have been funded for \$44,314 and treated approximately 888 acres.

D. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
 - Met on January 18, 2021.
 - Discussed the Riparian Restoration Incentive Program and the No Mow Zone Incentive Program.
 - Noted an upcoming meeting with Dr. Teague of the San Antonio River Authority to learn more about the riparian incentives that SARA offers.

President Smith introduced Item VIII. Presentation of Fiscal Year 2020 Audit. Mr. Ede provided the Board with an overview of the Fiscal Year 2020 audited financial statements and answered questions from the Board. General discussion followed. Director Ables moved to approve Resolution No. 2021-01 accepting and approving the audited financial statements for fiscal year ended September 30, 2020 as presented. Director Bulkley seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2021-01 was approved by a unanimous vote.

President Smith introduced Item IX. Water and Sediment Control Basin, K-9, Completion and Payment Approval Process. Director Rector updated the Board on the current status of K-9. Director McMahon moved to authorize the Water Enhancement Program Committee to accept the final approval recommendation from Hewitt Engineering, Inc. and after review and concurrence for approval from the Water Enhancement Committee, authorize the General Manager to make the final payment to the contractor. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The motion was approved by a unanimous vote.

President Smith introduced Item X. Large Rainwater System Incentive Program Award Recommendation. Director McMahon presented the recommendation to the Board. Mr. Buck, Jr. presented further details to the Board. Director Rector moved to approve Resolution No. 2021-02 authorizing execution of contract with Geoffrey M. Gannaway for reimbursement of costs up to \$2,300 associated with a rainwater catchment system. General discussion followed. Director Snow seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2021-02 was approved by a unanimous vote.

President Smith introduced Item XI. Water and Sediment Control Basin Summary Report. Ms. Bushnoe presented the basin summary report to the Board. General discussion followed. No action was taken as this was a discussion item only.

President Smith introduced Item XII. Administrative Policy Amendments. Mr. Buck, Jr. presented a summary of the policy amendments to the Board. General discussion followed. Director Bulkley moved to approve Resolution No. 2021-03 approving the Administrative Policy as amended. Director McMahon seconded the motion. There being no further discussion, President Smith called for a vote. Resolution No. 2021-03 was approved by a unanimous vote.

President Smith introduced Item XIII. Interlocal Agreement for Recycling Contract Between UGRA and HGCD. Mr. Buck, Jr. presented the agreement details to the Board. Director Hughes moved to approve Resolution No. 2021-04 authorizing an Interlocal Agreement for Recycling Contract Between UGRA and HGCD. Director Rector seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-04 was approved by a unanimous vote.

President Smith introduced Item XIV. General Manager's Report. Mr. Buck, Jr. updated the Board on additional outreach and education activities in which UGRA initiated or participated, investigations, staff training, Plateau Water Planning Group, Sunset, and the Workshop.

President Smith introduced Item XV. Written Reports.

There being no further business, the meeting was adjourned at 4:21 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

Blake W. Smith, President
Board of Directors

Aaron Bulkley, Secretary
Board of Directors