

**Minutes**  
**August 25, 2021**  
**UGRA Board of Directors Regular Meeting**

Notice having been duly given, a Regular Meeting of the Upper Guadalupe River Authority Board of Directors was held at the Guadalupe Basin Natural Resources Center, 125 Lehmann Drive, Kerrville, Texas, at 3:00 pm on Wednesday, August 25, 2021, Blake Smith, President; Diane McMahon, Vice President; Aaron Bulkley, Secretary; Bill Rector, Treasurer; Lynda Ables; Gene Allen; Austin Dickson; Mike Hughes; and Maggie Snow were present and constituted a quorum. Also present were: Raymond Buck, Jr., General Manager; Tammy Thompson, Assistant General Manager; Tara Bushnoe, Natural Resources Coordinator; and Nicole Shepherd, Environmental Lab Manager.

President Smith led Item II. Pledge of Allegiance.

President Smith announced that a public copy of the Board Book is available at the receptionist's desk and that copies of any items in the Board Book will be provided upon request.

President Smith introduced Item IV. Visitors/Citizens forum. There were no comments from the audience.

President Smith introduced Item VI. A. Minutes of the Regular Meeting of May 26, 2021. Director McMahon moved to approve the Minutes of the Regular Meeting of May 26, 2021. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The Minutes of the Regular Meeting of May 26, 2021 were approved by a unanimous vote. President Smith introduced Item VI. B. Financial Report for the Months Ended July 31, 2021. Mr. Buck, Jr. presented a summary of the financial report and highlighted various revenue and expense

accounts. Director Ables moved to approve the Financial Report for the Months Ended July 31, 2021. Director Dickson seconded the motion. There being no discussion, President Smith called for a vote. The Financial Report for the Months Ended July 31, 2021 was approved by a unanimous vote. President Smith introduced Item VII. C. Quarterly Investment Report for Quarter Ended June 30, 2021. Mr. Buck, Jr. presented the investment report to the Board. Director Allen moved to approve the Quarterly Investment Report for the Quarter Ended June 30, 2021. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. The Quarterly Investment Report for the Quarter Ended June 30, 2021 was approved by a unanimous vote.

President Smith introduced Item VII. Presentation and Discussion of Committee Reports. The following is a summary of the committee reports:

A. Executive Committee:

- President Smith provided the following committee updates:
  - Met on 08/17/21 and discussed items on the Agenda

B. Human Resources Committee:

- President Smith provided the following committee updates:
  - Met on 08/12/21 and discussed the following:
    - The FY22 budget
    - Items on the Agenda

C. Public Outreach Committee:

- President Smith provided the following committee updates:
  - Met on 08/10/21 and discussed the following:
    - New projects
    - Budget for FY22
- Mr. Buck, Jr. reported that the rainwater catchment system rebate program funded 10 applications since the last Board Meeting. Since the beginning of the program in March 2011, a total of 534 applications have been funded for \$30,255. To date in FY21, a total of 31 applications have been funded for \$4,010.

D. Water Quality Committee:

- Director Rector provided the Board with a handout of committee meeting notes and gave the following committee updates:
  - Met on 08/12/21 and discussed the following:

- Review of new projects
  - FY22 budget
- Mr. Buck, Jr. reported that the water enhancement through brush management cost share program funded one application since the last Board Meeting. Since the beginning of the program in January 2010, a total of 164 applications have been funded for \$515,963 and treated approximately 13,573 acres. To date in FY21, 17 applications have been funded for \$52,942 and treated approximately 1,086 acres.

E. Watershed Stewardship Committee:

- Director Bulkley provided the following committee updates:
  - Met on 08/12/21 and discussed the following:
    - A review of existing and new projects
    - Budget for FY22
- Director Bulkley presented an update on the Feral Hog Management Program to the Board.
- General discussion followed regarding hog trapping

F. Education Committee:

- Director Snow provided the following committee updates:
  - Met on 08/10/21 and discussed the following:
    - FY22 budget
    - New and existing projects

G. Guadalupe- Blanco River Trust:

- Directors McMahon and Snow provided the following updates:
  - Met on 08/11/21 and discussed the following:
    - Budget
    - Accreditation
    - New staff update

President Smith introduced Item VIII. Proposed Fiscal Year 2022 Budget. Mr. Buck, Jr. presented the draft proposed budget to the Board by highlighting proposed revenue and expenses for FY22. General discussion followed. The draft proposed budget is presented as supporting information in determining the tax rate needed to fund the items in the budget. As this was a presentation only, no action was taken.

President Smith introduced Item IX. Proposal of Tax Rate for Tax Year 2021 (FY22) and Setting of a Public Hearing on Said Proposed Tax Rate. Mr. Buck, Jr. presented the proposed rate and

dates of the public hearing to the Board. Director Rector moved to approve Resolution No. 2021-13 Approving the Proposed Tax Rate and Setting Date and Time for a Public Hearing. Director Snow seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-13 was approved with Lynda Ables, Gene Allen, Bill Rector, Aaron Bulkley, Blake Smith, Diane McMahon, Mike Hughes, Maggie Snow, and Austin Dickson voting “aye” and zero “nays.”

President Smith introduced Item X. Contract with Texas Municipal League for UGRA Employee Insurance. Mr. Buck, Jr. presented the contract to the Board. Director Bulkley moved to approve Resolution No. 2021-14 authorizing an employee insurance contract with TML, for Option 4, detailed on Attachment A. Director Hughes seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-14 was approved by a unanimous vote.

President Smith introduced Item XI. Independent Auditor Selection. Director Hughes moved to approve Resolution No. 2021-15 selection of Ede and Company as UGRA’s Independent Financial Auditor for FY22 (FY21 financials). Director McMahon seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-15 was approved by a unanimous vote.

President Smith introduced Item XII. Depository Selection. Mr. Buck, Jr. presented the details of the depository selection to the Board. Director Hughes moved to approve Resolution No. 2021-16 approving Happy State Bank as UGRA’s depository bank. Director Ables seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-16 was approved by a unanimous vote.

President Smith introduced Item XIII. Authorize Contract with dwg., Sustainable Design and Low-Impact Development Consultant. Mr. Buck, Jr. presented the contract to the Board. Director Bulkley and Ms. Bushnoe added additional details for the Board. General discussion followed. Director Snow moved to authorize the General Manager to execute a contract with dwg. for services outlined in Attachment A in an amount not to exceed \$17,700. Director Allen seconded the motion. There being no further discussion, President Smith called for a vote. The motion was approved by a unanimous vote.

President Smith introduced Item XIV. Subagreement with GBRA for Clean Rivers Program (CRP). Director McMahon moved to approve Resolution No. 2021-17 Clean Rivers Program Subagreement for FY22/23. Director Bulkley seconded the motion. There being no discussion, President Smith called for a vote. Resolution No. 2021-17 was approved by a unanimous vote.

President Smith introduced Item XV. UGRA Sunset Self Evaluation Report. Mr. Buck, Jr. presented the Sunset self evaluation report to the Board. General discussion followed with direction to the General Manager to make anticipated changes to the report and to submit. Further general discussion followed.

President Smith introduced Item XVI. Appointment of Officer Nominating Committee for FY22 Officers. President Smith appointed Directors Mike Hughes, Bill Rector, Aaron Bulkley, and Diane McMahon to the Nominating Committee for FY22 Officers. Director Snow moved to approve the appointment of the Nominating Committee for FY22 Officers. Director Ables seconded the motion. There being no discussion, President Smith called for a vote. The motion was approved by a unanimous vote.

President Smith introduced Item XVII. General Manager’s Report. Mr. Buck, Jr. updated the Board on additional presentations and activities in which UGRA initiated or participated, investigations, staff training, meetings, Plateau Water Planning Group, and Region 11 Guadalupe Basin Regional Flood Planning Group.

President Smith introduced Item XVIII. Written Reports.

President Smith introduced Item XIX. Potential Real Estate Purchase.

President Smith called the meeting into Executive Session at 4:37 pm.

President Smith reconvened the regular meeting at 4:58 pm and announced that no actions were taken during executive session.

There being no further business, the meeting was adjourned at 4:58 pm.

UPPER GUADALUPE RIVER AUTHORITY

ATTEST:

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Blake W. Smith, President  
Board of Directors

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Aaron Bulkley, Secretary  
Board of Directors